

Invitation to Exhibit at Conference

Annual National Conference The
Arden Hotel

Coventry Road, Bickenhill, Solihull

B92 0EH

3rd and 4th December 2015



Registered Charity No. 110 662 0
Registered Company No. 512709 1

Introduction

NFEC invites applications for the purchase and utilisation of exhibition space at its Annual 2015 National Conference, which will take place as described above. The application form for this purpose can be accessed by visiting the NFEC web site home page at <http://www.nfec.org.uk> and choosing Conferences on the Navigation Bar.

This opportunity will allow you to demonstrate and discuss with conference delegates all of the aids to learning that you offer for engineering and the related technologies.

It is expected that you will assemble your exhibition stand and equipment from 9.00 am on the morning of Thursday 3rd December. Available to you will be a space of 3m x 3m, tables for your equipment and a source of mains electrical power.

Pricing

- Price per space will be £795 for NFEC Member exhibitors and £945 for non-Members, these prices having remained the same for the last five years. VAT will not be charged.
- Included in the price will be lunch and refreshments during each of the two days, for two of your representatives.
- Delegate packs will also be provided for each of the two representatives.
- Representatives are welcome to attend all presentations and workshops and to participate in discussions.
- Further representatives may attend both days for a payment of £120 per person.
- Single-day attendance for any additional representative will require a payment of £60 per person.
- A further opportunity for networking and forming relationships with Centres will be available through the conference private dinner. The price for this will be £40 for each individual, including dinner wine.
- Additional exhibitor representatives may attend for the dinner only.
- When your application is accepted your organisation will be invoiced for the full price.

Action by you

Please complete and return the online application form by Wednesday 4th November 2015

Please note that any overnight accommodation and breakfast requirements will be your own responsibility.

We look forward to hearing from you soon.

Address: NFEC, 1st Floor, 2 Snow Hill, Birmingham, B4 6GA
Enquiries: Tel 07759 901 229 (9.00am to 1.00pm) Fax 0121 285 0510

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